



1TGU-OWS-39-CB

DATE: December 5, 2001

SESA ISSUANCE NO.: 02-05

SUBJECT: Meeting of ES Directors, Region 1 Boston

1. **Purpose.** To confirm plans for a meeting of ES Directors and their designated staff to be held in JFK Federal Building, Room 2075, Boston, Massachusetts on December 18, 2001 from 9:00 AM to 3:00 PM.
2. **Background.** Previously, inquiries were made of State ES Directors and staff via email on the interest of reestablishing ES Directors' meetings within Region 1 Boston. The organizational structure of State organizations as well as the Regional Office have changed, in many cases, because of the Workforce Investment Act and the legislation surrounding this Act on workforce development systems/One-Stops. This forum will be used to update and share information, best practices, TA needs, training and any other items of interest.
3. **Agenda.** Based on input received from ES Directors and staff, the attached tentative agenda has been developed. Since this is the first ES meeting in some years, this first meeting will be an informal, information sharing session. State attendees will be given the opportunity to take a significant lead in these discussions. Information available on the new VETS and Labor Exchange Performance Measures will be shared at that time as well as any available information on the rollout of training. If you have additions or changes you would like made to the agenda, please forward to Claire Bailey at cbailey@doleta.gov or 617-565-2222 or bring with you to the meeting and we will make every effort to include it during the course of the day.
4. **Logistics.** Meeting will be held at the JFK Federal Building, Boston, Massachusetts, Room 2075 in the high rise. Driving directions are attached. If additional logistical information is needed, please contact Marisol Lopez at mlopez@doleta.gov or 617-565-2217.
5. **Action necessary.** Please provide this information to appropriate staff and forward an estimated number of attendees to Marisol no later than December 14, 2001. Dress is casual.
6. **Inquiries.** To Marisol Lopez at mlopez@doleta.gov or 617-565-2217.

A handwritten signature in black ink, reading "Joseph F. Stoltz".

JOSEPH F. STOLTZ
Regional Director
For Workforce Security

Attachments